

REPORT ON BOARD MEETING, Tuesday, September 20, 2022

The September meeting of the Kuemper Catholic School Board was called to order by Chairman, Tom Brincks, on Tuesday, September 20, 2022, at 4:00 p.m. in the high school library. The meeting was opened with the school board prayer. Members present included Tom Brincks, Fr. Terry Roder, Fr. Kevin Richter, Fr. Michael Cronin, Joe Behrens, Bob Lally, Carrie Meyers, Allisa Tiefenthaler, and Laura Schaefer.

Also present were President John Steffes; administrators Ted Garringer, Kathi Milligan, and Michael Power, and business managers, Kris Collison and Christie Sundrup.

An Opportunity for Input was extended. Fr. Behm shared his upcoming pilgrimage to Poland in June 2023. This is not a Kuemper-affiliated trip, but he is opening it up to students and parishioners to join him on this journey. The trip will follow the footsteps of three great Polish saints - St. John Paul II, St. Maximilian Kolbe, and St. Faustina. On this trip, you can see where John Paul II was born and baptized and became a priest, a bishop, and a cardinal. Star Destinations has helped plan this trip.

Election of Officers

Fr. Richter nominated Tom Brincks for Chairman of the Board. Joe Behrens seconded. The motion passed. Fr. Cronin nominated Joe Behrens for Vice Chairman of the Board. Laura Schaefer seconded. The motion passed.

Joe Behrens moved to approve the August 16, 2022, meeting minutes as presented, seconded by Bob Lally. The motion passed.

A thirteen-minute Diocesan Board of Education training video was shown to all members of the board. The video was made and presented by the superintendent of schools, Patty Lansink.

Bright Knight moments were shared. Nick Nurse basketball camp had 100 kids sign up. They were great listeners and knew the expectations of the camp. Laura Steinkamp sang and played an instrument at the Bishops Dinner and did a wonderful job. The high school student council has been very active in getting the Knight Closet cleaned up. Julie Masching has brought the LIFE Group back to life. Last Wednesday, they had their first event at the Fieldhouse. The turnout was great, and everyone enjoyed the evening. Marta Pugh has had a great impact on Kuemper students. She invited her classes to join her at Sunday Mass and had brunch afterward. It was also shared that the Knight of the Week program has been a very successful incentive for high school students.

Administrator and Staff Reports:

Administrative Reports -Written reports were submitted by Ted Garringer, Kathi Milligan, and Michael Power.

Marketing & Enrollment Management

In Erin Sundrup's written report she stated the Latino Recruitment Planning Committee will meet on Tuesday, September 20. New families will be starting Kuemper by the end of the month. These students are not included in the current enrollment numbers. The Marketing Committee will review an updated SWOT analysis at their next meeting.

Alumni/Annual Giving

Heather Pietig's written report stated the KnightLetter alumni newsletter is out and has had a good response. Kuemper Ball Golf & Game outing was a success. The Kuemper Ball chairs did a wonderful job. Homecoming alumni events are set with a full schedule of reunions and celebrations. The annual alumni Phon-a-thon is scheduled for October 18, 20, 25, and 27th from 5-8 PM in the KHS Library. Volunteers are needed and welcomed to sign up to help work the Phon-a-thon.

Development/Fundraising – Foundation

Alan Loew's written report stated the Kuemper *Faith Forward* campaign has received \$9,176,712.21 in gifts and pledges. Msgr. Lafferty Tuition Foundation charitable gift ensures a state tax credit of 75% plus helps our Catholic school families. As of August 31, we have collected \$227,925.10 towards Kuemper's 2022 goal of \$850,186. The 26th Annual Bishop's Dinner for Catholic Schools will be held on September 17, at the Marriott Center at the South Sioux City Marriott Riverfront. Carroll native and Kuemper Catholic graduate, Nick Nurse, served as the keynote speaker. Roger and Kathy Berg chaired the event.

Finance & Budget

Kris Collison reviewed the general fund income and expenses for August 2022. Kris focused on the Parish Investment Report which includes the payments made to Kuemper from the parishes through August and past due balances. New contributions will go toward St. John Paul II, Good Shepherd, and St. Ann's current year. Any contributions from the other corporate parishes will pay off the past-due balances. Kris reported that Kuemper is paid per student for non-corporate parish investments and by parish household population for corporate parishes. These numbers are provided to Kuemper by the Dioceses.

It was requested to also include parish finance council members on Kuemper's Finance Committee. Brad Nichols will join from St. John Paul II. Fr. Roder will recruit someone from Good Shepherd.

Committee Reports:

1. Finance Committee

General Fund cash and balance sheet were reviewed and discussed. A/R tuition and allowance for doubtful parish investments were discussed. Amounts will be reviewed and increased following our annual audit later this month to reflect more accurate figures. It has been noted that we need to make sure those receiving grants are paying their tuition balances and on consistent payment plans. Committee discussed increasing 22-23 teacher daily sub pay to \$135 (21-22 rate was \$120/day). CCSD's daily rate is \$140. This was approved. Parish Assessment balances were discussed. Parish priests are working on a communication piece to be mailed to all parishioners, signed by all three priests. It was pointed out that the importance of the Parish-Kuemper relationship needs to be strong with a sense of urgency in this message to parishioners. Delinquencies are increasing and must be addressed. John Steffes will send a follow-up letter to Kuemper parents reinforcing this parish letter to parishioners. Suggestions were made to publish parish assessment amounts in the bulletins each week with amount paid and balance due. This has been done in the past however can give the misconception to parishioners that assessments are too high and may never be met, thus hurting momentum and overall progress.

a. 2022-2023 General Fund Budget Worksheet Draft

Bob Lally moved to approve the 2022-2023 General Fund Budget as presented. Fr. Richter seconded. The motion passed.

2. Leadership and Governance

The committee met and discussed board membership rotation ideas. The Board of Education handbook was reviewed by committee members. They presented changes such as adding to KuemperCares Steering Committee Purpose Statement - "and 3-year old preschool." Add to Leadership and Governance Purpose Statement - "make recommendations on local policies for board approval." Add to Catholic Identity Committee Purpose Statement - "find ways to help build parish-school relations." Add Appendix C and call it Code of Ethics, a document from the National Association of Boards of Education and the National Catholic Educational Association, Washington D.C.; and delete the Code of Ethics section within the handbook. Under the Organizational Structure of the Board, delete "Through a nominating process the members may be elected by the parish(es) communities" and replace it with "The pastor will either appoint new members or hold an election within the respective parish."

a. Board of Education Handbook Additions/Revisions

Bob Lally moved to approve the Board of Education Handbook Additions/Revisions. Carrie Meyer seconded. The motion passed.

3. Building and Grounds

The committee discussed some upcoming projects such as KHS Art Room Kiln and KHS front retaining wall/landscaping. Michael Power gave an update on the softball field and will contact the City to see if they will renew the lease to continue using the north City of Carroll field for now. They also covered old business which included projects that are completed such as the Family and Consumer Science Room, new windows on KHS front west side, new steps at KHS parking lot, new bleachers in KHS gym, St. Angela girls' restrooms, and new field goal posts at the Fieldhouse. Ongoing projects include new flooring in St. Angela classrooms and a new sound system in the KHS gym.

4. Marketing and Enrollment

The Back-to-School Picnic and Family Fun Knight were reviewed. The picnic was again a huge success. A few changes to set up and clean up will happen next year. The Kindergarten Nighting Ceremony was also a big hit. This event helps draw in families and builds fellowship. Fr. Terry Roder joined us and did a great job blessing the kindergarten class - the class of 2035.

Erin briefed the committee on current enrollment numbers and new and leaving families. With 3-year-old preschool enrollment included, Kuemper's current enrollment is at 1164. The committee discussed the reasons why some of the families left this year. The committee also reviewed the potential new family list. Erin will continue to provide updated lists to the committee. On Tuesday, September 20, a planning meeting for the Latino Recruitment Sub-Committee will take place. Administrators, area priests, and a few others will meet to discuss and form the roles of the new sub-committee.

New Business:

1. Bus Maintenance Agreement with CCSD

Mike Power discussed the reasoning behind the Bus Maintenance Agreement with CCSD. The reason for the agreement is routine repair and maintenance bills on the yellow buses with labor costs are getting expensive. \$115/hour at some repair shops vs. \$25/hour with CCSD. This will be a cost savings for Kuemper. Joe Behrens moved to approve the Bus Maintenance Agreement with CCSD. Carrie Meyers seconded. The motion passed.

2. Mini Bus Agreement with St. John Paul II Parish

Mike Power updated the board on the use of the mini buses and the importance of this agreement with St. John Paul II Parish. It is a big cost saving for transportation. Gas mileage is significantly better compared to the yellow buses and it helps address the CDL bus driver shortage. Now, coaches and staff can drive the mini buses to activities. Joe Behrens moved to approve the Mini Bus Agreement with St. John Paul II Parish. Carrie Meyers seconded. The motion passed.

3. Corporate Resolution

Fr. Richter moved to approve the Corporate Resolution. Bob Lally seconded. The motion passed.

Personnel

1. Resignations
2. New Hires
 1. William Brown - Custodian
 2. Lynn Hensel - Custodian
 3. Stephanie Bevill - Teacher Associate - Spanish I & II

Laura Schaefer moved to go into Executive Session at 5:20 p.m., seconded by Carrie Meyers. The motion passed.

Joe Behrens moved to go out of Executive Session and back into regular session at 5:30 p.m., seconded by Fr. Richter. The motion passed.

Carrie Meyers moved to allow the student as presented by the administration to graduate early as part of the Kuemper Class of 2023; Laura Schaefer seconded. The motion passed.

Fr. Kevin Richter led the closing prayer.

Fr. Kevin Richter moved to adjourn at 5:34 p.m.

The next regular meeting will be Tuesday, October 18 at 4:00 p.m. in the high school library.

Respectfully submitted,

John Steffes

President

Hannah Heiman

Recording Secretary